

INVITATION TO TENDER FOR: CONSULTANCY SERVICES FOR BUSINESS AND DIGITAL LITERACY – PRUDEV

7000010062 - BUSINESS AND DIGITAL LITERACY – PRUDEV

Name of Project: Promoting Rural development Programme (PRUDEV).

1. Background

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH is the German federal company for technical cooperation and has been operating in Uganda since 1964 to promote sustainable development on behalf of the German Federal Ministry for Economic Cooperation and Development (BMZ).

2. Invitation to Bid

GIZ Uganda through the **PRUDEV** programme invites bids from competent and eligible firms to provide consultancy services for **BUSINESS AND DIGITAL LITERACY** as per the detailed terms of reference.

3. Obtaining / Downloading Bid Documents & Terms of Reference

Interested and eligible bidders can obtain / download detailed bidding/tender documents in soft copy form only. Use the following link to visit the GIZ Uganda website and select, then download the required bidding documents. **procurement-giz-uganda@giz.de** starting from the date of the first publication of this tender.

4. Seeking Clarification Regarding the Bidding Documents, Tender Terms and Conditions

All requests for clarifications regarding this tendering process must be submitted in writing and addressed to GIZ Uganda via email at **procurement-giz-uganda@giz.de** at least 5 days before the bid submission deadline.

5. Bid Submission

Interested bidders should submit their bids/offers electronically by **03/06/2026 at 4:00 PM (EAT)** to **UG_Quotation@giz.de**. Please indicate the tender reference number: **7000010062 - Business and Digital Literacy - PRUDEV** in the subject line of your email.

6. Important Information to Note

- a. Failure to indicate the tender reference number in the subject may disqualify your offer directly as it may fail to be received in the tender box.
- b. Late submissions will not be accepted.
- c. Only bids submitted to **UG_Quotation@giz.de** are acceptable.
- d. Bids submitted with GIZ staff or other GIZ emails in copy shall be rejected.
- e. You should have priced offer in PDF. Do not encrypt offers since they may be incompatible with GIZ software.
- f. Use **two separate** emails to submit the technical and financial proposals. Submit the technical proposal with the eligibility documents an independent email and the financial proposal in a separate independent email, each with a clear description, **7000010062 - Business and Digital Literacy - PRUDEV – Technical Proposal / Financial Proposal**.
- g. Only use GIZ's file transfer service at **<https://filetransfer.giz.de/>** for submitting documents that exceed the default mail size of **30 MB**. Using other forms of file transfer disqualifies your offer.
- h. Should you use the file transfer in (g) above, ensure you submit the password before the bid submission deadline date and time to **UG_Quotation@giz.de**. Failure to provide the password, your offer cannot be opened and will be disqualified automatically.
- i. The financial offer should be submitted in Uganda Shillings.
- j. Failure to follow any of the above instructions may result in your offer being encrypted and/or rejected.

GIZ reserves the right to cancel this process at any stage without informing the providers and without any obligation to refund the providers who will have participated in this tender process.

Disclaimer: GIZ DOES NOT charge any kind of FEE(s) at whichever stage of the tendering process.